

**Russell Elementary School
Title I Parent Involvement Policy
2008-2009**

Russell Elementary will convene an annual orientation meeting via a PTO meeting which will be held at the beginning of the school year for all parents. Parents will be invited and encouraged to attend. The purpose of this meeting will be to:

- Inform parents about the guidelines, purpose, goals and expectations of the Title I program
- Inform parents of their important roles in their child's success
- Inform parents of school, grade level and individual teacher policies and procedures
- Present an introduction to the grade level curriculum

Conferences and meetings are scheduled at various times of the day, such as morning, evening, and lunch. Our faculty will foster a parent-friendly environment and provide parents with strategies to use at home to promote academic achievement. A minimum of 5 parent/student workshops will be held throughout the year with childcare, translators, or home visits as needed and funded under Title I.

Russell will survey its parent population at least annually, to evaluate the effectiveness of our parent involvement program. As a part of this evaluation, the school council, consisting of parents, community members, school administrators, and staff shall meet to review and or revise the school Parent Involvement Policy, the school Parent involvement Plan, and the school Parent /Teacher/Student Compact. A printed agenda shall be presented and each committee member shall acknowledge his presence by signing an attendance log. The Title I office will provide assistance or advisement in the development of these afore mentioned documents, as well as parent involvement workshops. All suggestions for improvement shall be noted.

Our school shall communicate regularly with parents through a variety of media/ methods including, but not limited to: parent meetings, parent teacher conferences, parent workshops, Parent Resource Center, newsletters, recommended websites that provide ideas for working at home with your child. Translations will be provided to the extent practicable.

The Parent Involvement Coordinator, a certified teacher, along with other faculty and support staff, will involve parents in their children's education by providing them with information and materials, in addition to a minimum of 5 meetings/workshops a year to address academic and affective areas for students, such as local, state and national academic content standards and student assessment.

The school curriculum will be shared through the Houston County Public School System's website (www.hcbe.net) and can be linked to the Georgia Department of Education (GADOE). Russell Elementary will inform parents of the areas of concentration in the curriculum for each grade level by a variety of methods including but not limited to: weekly classroom newsletters, curriculum nights, and parent/student workshops.

