

Eagle Springs Elementary School
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Parent Resource Center: Open Monday-Friday (8:30am-3:30pm) Kelly Sitrin (Parent Involvement Coordinator-PIC) (478) 953-0450 kelly.sitrin@hcbe.net
Parent Action Team (PAT): Parents, community members, administrators and faculty representatives meet at a minimum of 4 times a year to review the School Improvement Plan, Parent Involvement Plan, 1-Year Action Plan and Compact. This committee also discusses relevant school improvement issues, parent workshops, Title I documentation and the use of Title I funds. Efforts are made for our parent representatives to reflect the make-up of our student population and as well as accounting for each of our grade levels.
PIC Meeting Dates and Times: The Parent Action Team will meet once each grading period: August 23, 2011 @ 4:15pm, September 13, 2011 @ 4:15pm, January 10 @4:15. . . .

Parent Workshops for Building Capacity – (A minimum of 7 Academic-based parent events are required each year)

Date(s)/Times(s)	Title of Workshop	Targeted Audience	Brief Description
August 30, 2011 6:00pm-7:00pm September 1, 2011 6:00pm-7:00pm	Open House and Annual Title I Meeting	All families	Families learn what it means to be part of a Title I school. Right and responsibilities as well as required Title I documents are discussed. Families also learn about individual grade level curriculum, discipline procedures, classroom expectations and communication.
September 27, 2011 6:30p.m. – 7:30p.m.	Family Night – Teaming up With Your School	All Families	Workshop to provide activities, tools and strategies for engaging the whole family in reading, homework, and school to home communication.
October 21, 2011 April 13, 2012	Read-nic	All families	Children and parents have lunch outside picnic style. The children read books to their parents, and discuss the stories. Parents are provided a handout on reading comprehension.
February 28, 2012	Family Science Night with Integrated Language Arts	All families	Science activity night for parents and children to engage in academic science activities together.
March 2, 2012	Parent Read-in Day	All families	Parents read to children in their classrooms and ask comprehension questions.
March 6, 2012	Family Math Night	All families	Math activity night to provide math strategies for families to use to help their student(s) at home.
April 9-13, 2012	CRCT/GHSGT/EOCT Preparation	All families	Workshop helps parents learn more about state and local assessments and proficiency.
TBA (Spring)	Parenting Class	All families	Rainbow House and HODAC to conduct parenting classes.

Other School-wide/Social Events - (such as Movie Night, Spring Fling, Ms. Totally Involved pageant, Campus Clean-up)

Date(s)/Times(s)	Title of Workshop	Targeted Audience	Brief Description
September 13-16, 2011	Grandparent’s Days	All families	Grandparents invited on a special Day to come eat with their grandchild. A handout of school events, volunteer opportunities and educational websites was made available to all grandparents.
October 27, 2011 January 19, 2012 March 29, 2011	Honor Roll Breakfast	All families of honor roll students	Parents are invited to attend a breakfast and awards ceremony for their honor roll student.

November 4, 2011	70's Night	All families	70's Night provides an evening of fun when children and their parents participate in dressing 70's style and enjoy music and snacks in a welcoming and social environment. Each homeroom provides a fun game in their classroom.
November 10, 2011	Veteran's Appreciation Program	All families	Parents and family members were invited to come participate in a program where we honored veterans from our community. Our Kindergartners sang patriotic songs for the assembly
February 13, 2012	African-American Read-in Chain	Students and Community Members	Community members are invited to come in to our school in a role model capacity and read to our classes. They read books written by African-American authors.
TBA (Feb)	Couponing Class	All families	This event is to help parents maximize financial resources during tough financial times.
May 15, 16 and 25, 2012	Awards Ceremonies	All families	This is an event that invites parents to come watch their child receive an award for various academic accomplishments

Parent Volunteer Training and Orientation-

Date(s)/Times(s)	Title of Workshop	Targeted Audience	Brief Description
On-going	Volunteer Applications and Background Checks	All families	Families are made aware of the process and procedures for volunteering.
One session offered each month throughout school year.	Volunteer Training/School Orientation	Approved persons	Training to provide process and procedures for volunteering at school.

Transition-

Date(s)/Times(s)	Title of Workshop	Targeted Audience	Brief Description
Varies	Transition Plan	Parents of transitioning students	Activities/Events are included in the Transition Plan that provide parents with the basic skills they need to assist children transitioning at all levels.
May 2012	Away to K	Pre-K Parents	Pre-K teachers host the event for Pre-K parents. Parents are invited to come learn what to expect in the transition to Pre-K.
May 8, 2012	Middle School Visitation	5 th Grade Students	5 th grade students visit our feeder middle schools and get a tour and learn from several areas what to expect in middle school.
May 25, 2012	5 th Grade Awards Ceremony	5 th Grade Students and Parents	5 th grade students and their parents are invited to attend a ceremony where academic awards are given out and a representative from our primary feeder middle schools come in and speak
April 2012	Student Placement Survey	Pre-k through 4 th Grade Parents	A survey goes home to each pre-K through 4 th grade parent requesting information in several categories about their child. This information assists the principal in classroom placement for the student for the following year.

Professional Learning /Staff Development – (District and School)

Date(s)/Times(s)	Title of Workshop	Targeted Audience	Brief Description
As Needed	Principals' Meeting	Title I Principals	Title I and Parent Involvement Coordinators meet with Principals to discuss various components of the Title I program
Monthly or as needed	PIC Meeting	Title I Parent Involvement Coordinators	Title I and Parent Involvement Coordinators meet with PICs to discuss various components of the Parent Involvement program under Title I.
TBD – to begin Fall 2011	Title I Orientation and Procedures	Faculty and staff	This workshop will be delivered by school administration and PIC to provide teachers and staff with an understanding of Title I and their role in Title I compliance in order to serve our families more effectively and to help foster a strong partnership between school and home.
Monthly	Faculty Meetings	Faculty Members	The following workshops are conducted by administration to increase teacher knowledge, skills and ability to better meet the needs of our student population.
January 17-19 November 14-16 February 8, 28 March 8 &16	Release Days for Professional Learning	Faculty Members	Days when subs are provided to cover faculty for job embedded professional learning such as thinking Maps, Response to Interventions, Math Strategies, Technology, Standards-based classrooms, Poverty, and Common Core Learning.

District Initiatives –

Date(s)/Times(s)	Title of Workshop	Targeted Audience	Brief Description
Fall 2011	HCBOE System Open House	All families	System administrators share with stakeholders a “State of the System” report. Including AYP status and detailed student achievement data. This event is also an opportunity for stakeholders to provide input and give feedback regarding the CLIP, SIP, Parent Involvement Plan and use of funds.
On-going	National Network of Partnership Schools	Title I Schools	District PIC works with Title I schools to ensure the implementation and sustainability of the NNPS framework in each Title school.
On-going	Technical Assistance	Title I Schools	District personnel provides assistance to all Title I schools regarding components of Federal Programs.
March 2011	Parent Satisfaction Survey	All families	Surveys will be administered giving parents the opportunity to provide feedback about the effectiveness of Title I programs.
On-going	“Be There” Campaign	All families	Multimedia campaign used to remind parents of simple ways to remain engaged in their students' lives.

Student Progress Reports –

Progress Report Dates	September 1, November 14, February 7, April 25
Report Card Dates	October 13, January 6, March 21, May 25
Parent-Teacher Conference Dates	October 3 and as needed

Communication- (Multiple methods of advertisement will be used for publicizing all parent events.)

- Weekly Folder
- Daily Agenda
- Advertisement Flyer
- Newsletters – (School, Classroom, and Math Moments Newsletter – per unit, per grade level)
- Monthly Calendar
- School marquee
- Call-out Messenger
- Email
- Invitations and/or letters
- Phone calls
- In person
- Website
- Hall boards in front hall

Contact information for school administrators and other support personnel-

- Principal – Andrea McGee; 478-953-0450 ext. 39452
- AP – David Carver; 478-0450 ext. 39449
- API – Vickie Jordan; 478-953-0450 ext. 39453
- PIC – Kelly Sitrin; 478-953-0450 ext. 39312
- School Counselor – Pam Davis; 478-953-0450 ext. 39454

Additional Resources –

- Parent Information Resource Center (PIRC): The purpose of the PIRC is to assist schools and school districts in strengthening partnerships with families and implementing successful and effective parent involvement policies, programs, and activities that increase student academic achievement. <http://www.georgiapirc.net/>
- Houston County Board of Education website: <http://www.hcbe.net/>